

Formatting a USB Drive on a MAC

Insert the USB drive into the computer input.

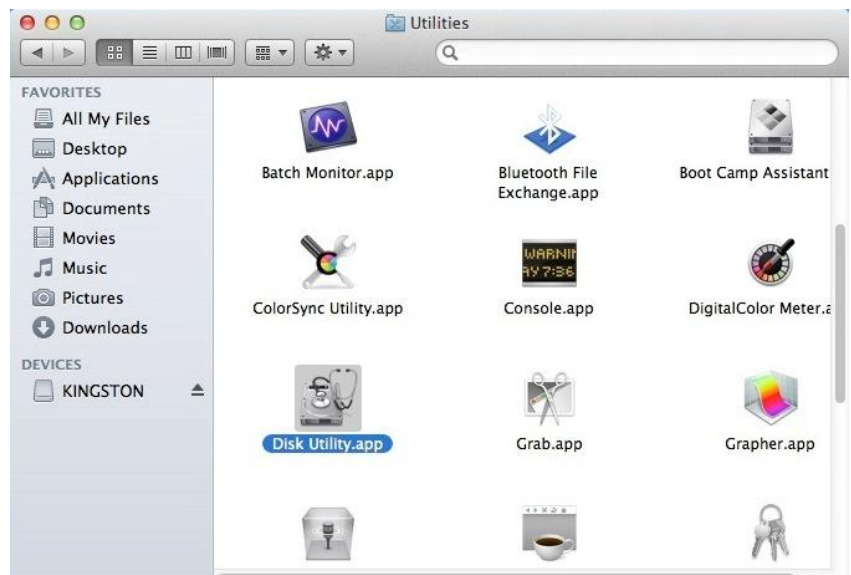
When the USB drive shows up on your desktop, open a new finder window.



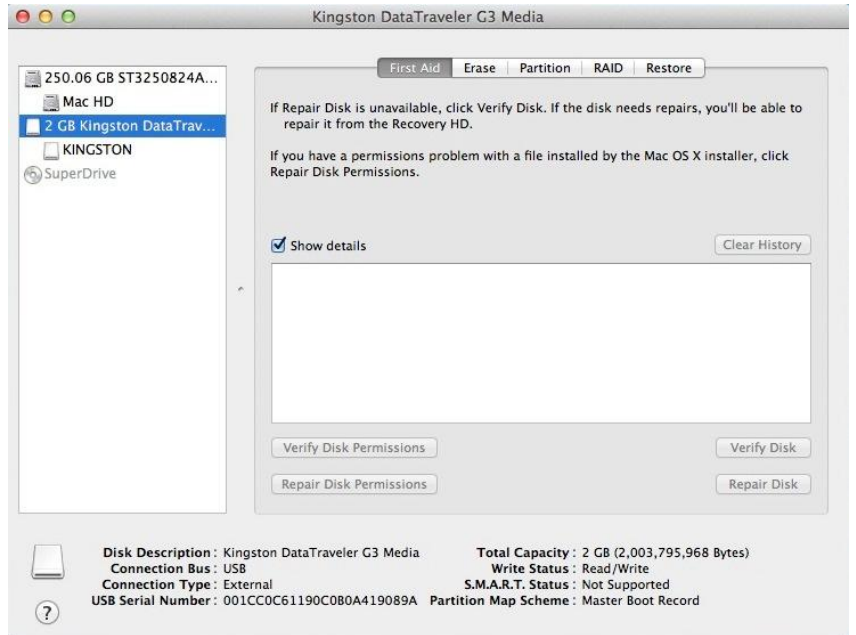
Choose the Utilities folder.



Once in Utilities, locate the Disk Utilities app and open it.



A new window will appear; this is your drive utilities options, and is where we will erase and format the USB drive.

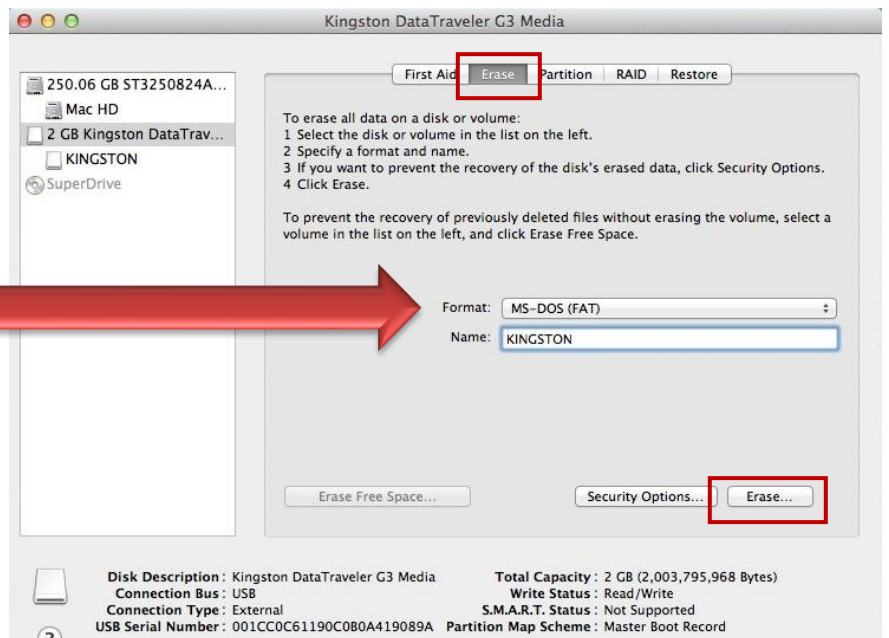


Choose Erase from the top of the window.

For the options;

Format: MS-DOS (FAT)

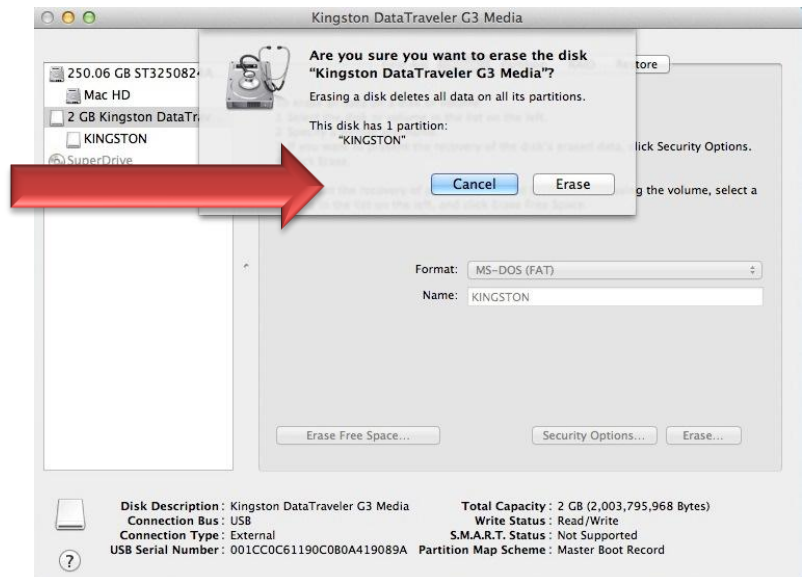
Name: Choose a friendly name that will be displayed when you connect the USB drive to a computer.



Once done, click the Erase button in the lower right of the window.

This conformation window will open. Choose Erase if you have the settings correct or choose Cancel if you need to go back and edit any of the settings.

Once the format has finished, close the windows to go back to the desktop.



Before you can continue, you need to eject the USB drive and then re-insert the drive into the computer so the computer recognizes the new formatting options.

Drag the USB drive icon that is on the desktop down to the trashcan. The trashcan will change into the eject symbol, when you release the drive icon over the symbol, it will safely remove the device. Now, just unplug the USB drive, wait a few seconds, and then plug it back in.

You are now ready to load the USB drive with new .MP3 files to play in your device.



On occasion, a USB drive will need to be reformatted. To properly format a USB drive via a Mac OS for use in Messenger USB, USBi, Night Answer or Multi-Messenger USB, be sure to select the "**MS-DOS**" format.

An improperly formatted USB drive could result in the unit not reading the USB drive. The correct way to format a USB drive for use with our equipment is;

- Insert the USB drive in the Mac's USB port (Note: do not use a USB hub)
- Open the "Applications" folder
- Select "Utilities"
- Launch "Disk Utility" by double-clicking on it
- Click on the drive for the USB drive
 - *(Be sure to click on the correct drive, as you will erase everything on the selected drive)*
- Choose "Erase"
- Under Volume format, choose MS-DOS (FAT) & then press erase
- Press erase again to confirm that you want to erase the drive
- Wait for the Disk Utility to finish erasing the USB drive
- Drag the icon of the USB drive to the "Trash" folder (icon) on the desktop, remove the USB drive from the computer & empty the "Trash" folder
- You can now reinsert the USB drive & load the audio file(s) using the instructions above

Optimum MP3 file parameters for our equipment; MONO - 128k Bit Rate (kbps), 44 KHz (44100 Hz) Sample Rate